

# COVID-19 Safety Plan

Effective June 2, 2020

## First Level Protection (elimination)

1. Those with symptoms should not visit the Nikkei National Museum & Cultural Centre.
2. Staff are working remotely when possible, revising work schedules to stagger days in the office, and utilizing virtual meetings.
3. Visitors should consider if their visit can be accomplished virtually. Check the online museum shop and virtual exhibits on [centre.nikkeiplace.org](http://centre.nikkeiplace.org) first.
4. Updated occupancy limit for NNMCC premise: 182 people
5. Updated occupancy limit for rooms
  - a. GALLERY: 8 people
  - b. INTERGENERATIONAL ROOM: 7 persons (for Book Sale)
  - c. SAKURA: 6 persons
  - d. TATAMI: 6 persons (Tatami area: 2 persons)
  - e. KAEDE: 8 persons
  - f. TSUBAKI: 8 persons
  - g. MATSU: 10 persons
  - h. BUDOJO: 15 persons
  - i. 1/3 EVENT HALL: 25 persons
  - j. 2/3 EVENT HALL: 50 persons
  - k. ELLIPSE LOBBY: 27 persons
  - l. OFFICE (2ND FLOOR): 6 people
  - m. RESOURCE CENTRE: 6 people
6. Reduce density of visitors via extended hours.

## Second level protection (engineering): Barriers and partitions

Physical barriers (plexiglass) are provided at key interaction sites: reception desk and book sale cashier locations.

## Third level protection (administrative): Rules and guidelines

Do not come to the centre when ill, maintain 2m physical distancing, practice good hygiene (incl. hand washing), follow signs and floor markers guiding traffic flow through the centre.

Full guidelines in *NNMCC COVID-19 Policies for Reopening* document.

## Fourth level protection: Using masks

Cloth masks may be used by employees and visitors in order to prevent the spread of COVID-19 but not as a replacement for other measures.

## Cleaning Protocols

Handwashing facilities are available onsite in washrooms and kitchens.

NNMCC will be cleaning and disinfecting frequently touched surfaces including door handles, elevator buttons, washroom fixtures, tables, handrails, etc.

By order of the Provincial Health Officer, the COVID-19 Safety Plan must be posted on the website and at the workplace.  
[https://www2.gov.bc.ca/assets/gov/health/about-bc-s-health-care-system/office-of-the-provincial-health-officer/covid-19/class\\_order\\_employers\\_covid-19\\_safety\\_plans\\_covid-19\\_may\\_14\\_final.pdf](https://www2.gov.bc.ca/assets/gov/health/about-bc-s-health-care-system/office-of-the-provincial-health-officer/covid-19/class_order_employers_covid-19_safety_plans_covid-19_may_14_final.pdf)

COVID-19 Safety Plan guide: [https://www2.gov.bc.ca/assets/gov/health/about-bc-s-health-care-system/office-of-the-provincial-health-officer/covid-19/class\\_order\\_employers\\_covid-19\\_safety\\_plans\\_covid-19\\_may\\_14\\_final.pdf](https://www2.gov.bc.ca/assets/gov/health/about-bc-s-health-care-system/office-of-the-provincial-health-officer/covid-19/class_order_employers_covid-19_safety_plans_covid-19_may_14_final.pdf)